

Governing Board Meeting Minutes DRAFT

Date: Thursday, October 22, 2026
via Zoom: <https://zoom.us/jc/91505942972>
Meeting ID: 915 0594 2972
Passcode: 327133
Time: 5:00 p.m. to 6:02 p.m.
Recorded by: C. Campora

Attendees:

GB Chair M. Thompson, GB Finance Chair M. Liao-Troth
Executive Board members J. Smith, C. Campora, Jim Dixon, Maili Simmons; Human Resources Executive Member J. Yukitomo
Staff Board members A. Aki, M. Lee and J. Waterhouse
Parent Representative J. Drummondo
Student Representative: K. Chase
Others: Principal D. Oshiro, Courtney Doi and Wes Stroble (Finance Director), Terri Fujii and Brandon Ogimi from CWA

Absent: None

I. CALL TO ORDER	M. Liao-Troth called the meeting to order at 5:00 p.m.
II. APPROVAL OF MINUTES (Sept 2025, Feb 2026, May 2026, July, 2026, August 2026, Sept 2026)	M. Liao-Troth moved to approve Sept 2026 minutes plus minutes from prior months that had not yet been approved; J. Drummundo seconded; all members voted aye, no objections, motion carried
III. PARENT AND PUBLIC COMMENT	<ul style="list-style-type: none">• None
IV. OLD BUSINESS	<ul style="list-style-type: none">• None
V. NEW BUSINESS A. Annual Audit report by CW Assoc. – Action Item B. Annual Budget Presentation (Wes Stroble) – Action Item C. HGEA 10-month VP contract approval – Action Item D. Charter Contract Extension - Action Item	A. CW Associates presented annual audit findings - approved: <ul style="list-style-type: none">• Auditors issued a clean, unmodified opinion in accordance with GAAP• Bank reconciliations not completed for the year; amounts in financial statements reflect current general ledger only and may require adjustment; new finance director (W. Stroble) is working through reconciliations and will provide when complete; Terry acknowledged the difficulty in catching up on this matter due to staff turnover and other issues

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- Finding upgraded from prior-year comment to a significant deficiency — required to appear in the auditor's report on internal controls
- Auditor recommendation: reconciliations completed monthly, reviewed and approved in a timely manner; compliance will be assessed at next year's audit
- Board: Motion to approve audit by M. Liao-Troth, second by J. Waterhouse; all board members voted aye, no objections, motion carried

B. W. Stroble presented annual budget – approved:

- Presentation of annual budget
- Board: Motion to approve the budget; seconded; all board members voted aye, no objections, motion carried

C. HGEA VP contract – approved:

- Administrative formatting issues recommended by M. Simmons/HR Committee member before submission to HGA
- Board: Motion to approve the contract by M. Liao-Troth, seconded by M. Simmons; all board members voted aye, no objections, motion carried

D. Charter Contract Extension – approved:

- MBTA among several schools offered an optional two-year extension instead of standard four-year renewal
- Board: Motion to approve the contract by M. Liao-Troth, seconded by M. Simmons; all board members voted aye, no objections, motion carried

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VI. OTHER BUSINESS PRINCIPAL REPORT (ORAL)	Principal Oshiro oral report topic highlights: <ul style="list-style-type: none">• Discussed Public Charter School Commission school report card: academic and governance sections rated "Meet"; finance section still pending audit completion M. Thompson: <ul style="list-style-type: none">• Noted and thanked full quorum; mentioned that several issues with compliance were related to non-attendance of the board meetings last year, and emphasized importance of attendance
VII. ADJOURNMENT	Adjournment at 6:02 pm